

THE PORT AUTHORITY OF NY & NJ

Tunnels, Bridges and Terminals Department Facilities Operations

The Tunnels, Bridges & Terminals Department operates four bridges, two tunnels, a bus terminal and a bus station and collects over 1.3 billion in revenues each year. This is an exciting time to join Tunnels, Bridges and Terminals (TB&T) as the department embarks on several projects that will re-shape transportation in the region including, the raising of the Bayonne Bridge, rebuilding the Goethals Bridge and the implementation of an all-electronic tolls system.

JOB TITLE: General Manager, Operations Services

LOCATION: World Trade Center, New York City

RESPONSIBILITIES:

Reporting to the Assistant Director, Operations Services, Policy & Business Programs, the **General Manager of Operations Services** is responsible for providing analytical and technical support to TB&T facility operations, with the goal of ensuring the consistency of management practices, performance standards, operations training and development, labor administration, environmental compliance, and energy conservation. This position oversees an array of activities including the strategic integration and alignment of TB&T facility operations into the department's business and security planning, as well as the development and implementation of facility programs and initiatives to improve the efficiency of TB&T facility operations. The position manages the activities of six professional staff. Responsibilities include, but are not limited to:

- **Operations Analysis and Support**
- **Environmental, Safety and Energy Programs**
- **Labor Relations**
- **Operations Training and Development**
- **Emergency Management and Security Support**
- **Intelligent Transportation Systems (ITS) and Technology Services Support**
- **Staff Management**

QUALIFICATIONS:

- Bachelor's Degree in Business, Emergency Management, Engineering, Transportation, Technology, Communications, Operations Management or related field from an accredited college or university
- A minimum of ten (10) years of progressively responsible experience in implementing programs, developing policies and procedures, budget and/or financial analysis, union contacts, security programs and systems
- Must possess a valid Driver's License

DESIRABLE:

The ideal candidate will present the following qualifications profile:

- Demonstrated experience in developing and reviewing specifications for the preparation and administration of service contracts

HOW TO APPLY:

Interested candidates can view the full job description and apply online by visiting our careers website at: **www.JoinThePortAuthority.com**. Click on "Apply Online" – Find the job title or Job ID 29443 in the list of posted jobs, and submit a combined MS Word resume and cover letter.

EQUAL OPPORTUNITY EMPLOYER

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